

All financial decisions are important and should be considered carefully. We recommend you talk to your financial adviser before making any decisions about your KiwiSaver investment. If you don't have a financial adviser contact us on 0508 733 337 or via email at kiwisaver@nzfunds.co.nz and we will have an Authorised Financial Adviser (AFA) contact you.

Below are some frequently asked questions about KiwiSaver retirement withdrawals.

1. When do I become eligible for KiwiSaver retirement withdrawals?

You are eligible to access your KiwiSaver funds when you qualify for NZ Superannuation (currently at age 65) and you have been invested in KiwiSaver for more than five years. This is referred to as the eligibility age.

2. From what starting date is the five years in KiwiSaver counted?

The five year qualification date means the earlier of:

- a) the date that is five years after the day on which the member first became a member of a KiwiSaver scheme;
- or
- b) the date that is five years after the day on which the IRD Commissioner first received a contribution for a KiwiSaver scheme in relation to the member.

3. What are my options once I reach eligibility age?

Once you reach the eligibility age you have three options:

1. Do nothing. Just because you are eligible to access your KiwiSaver account doesn't mean you have to! For many people, leaving their funds invested in KiwiSaver presents them with a highly diversified, cost effective retirement savings solution.
2. Set up a regular withdrawal from your KiwiSaver to supplement your New Zealand superannuation or other retirement income sources (See Q6 and Q7 for more details).
3. Access some or all of your funds when you need them. (See Q6 and Q7 for more details).

4. How do I initiate a KiwiSaver withdrawal?

Complete the Application for Withdrawal – Retirement Form available at http://www.nzfunds.co.nz/kiwisaver_forms.html. Once completed and signed by all parties (yourself and a Statutory Declaration witness), send along with a copy of your photo ID to verify age to Freepost NZ Funds KiwiSaver Scheme, Private Bag 92050, Victoria Street West, Auckland 1142 or fax to (09) 362 9821.

5. What is a statutory declaration and why is it required?

The KiwiSaver Act requires that a statutory declaration is completed by the member prior to withdrawing any Crown contributions. A statutory declaration is a written statement declaring something to be true in the presence of an authorised witness.

This statutory declaration must be signed and dated in front of someone who has the authority to take statutory declarations and they must also sign to confirm that you have signed the declaration in front of them.

The witness for a statutory declaration must be one of the following:

- Member of Parliament
- Lawyer
- Justice of the Peace
- Registered Legal Executive (Fellow of NZILE)
- Government Officer authorised to take statutory declarations.

6. If I want to take out money on a regular basis, what are my options?

Minimum withdrawal amounts:

- Regular withdrawals - \$100 per withdrawal (for weekly, fortnightly and monthly withdrawals).
- Ad-hoc withdrawals - \$500 minimum lump sum – usually paid within five days after receipt of correctly completed documentation.

7. When will these withdrawals be paid?

Weekly and fortnightly withdrawals will be paid on Tuesdays.

Monthly withdrawals – will be made on the 15th of each month (or prior working day if the 15th falls on the weekend or public holiday).

Full withdrawals – once a full withdrawal form has been submitted it may take up to four weeks before funds are deposited. Part of the process involved with a full withdrawal includes requesting and receiving the member's final Member Tax Credits from the IRD.

8. Would there be any additional fee for these withdrawals?

At this stage no fees will be charged for lump sum, ad-hoc or regular withdrawals.

9. Can I frequently change the amount of the regular withdrawals?

The purpose of a regular withdrawal is to provide a stable ongoing payment to the member.

In order to change the amount of the regular withdrawal the member will have to complete a new withdrawal form and await the next process date.

Another (perhaps better) option would be for the member to request a lump sum (one-off) withdrawal which can be processed within seven business days of receipt of a correctly filled in form.

10. Can I still make contributions after I am eligible to withdraw?

Yes. You are able to make voluntary or employer deducted contributions after you reach eligibility age.

11. Do I still qualify for the employer contributions?

Maybe.

If you keep on working your employer is able to make contributions if they wish to, but it is not compulsory.

Talk with your employer about this.

12. Do I still qualify for the Crown's Member Tax Credit contributions?

No.

Once you reach eligibility age you are no longer eligible for Crown contributions.

Please Note: In the year the member becomes eligible they are entitled to the Member Tax Credit for part of that year only.

13. Who do I contact if I need more information?

For any inquiries please contact the Administration Manager:

Tel: 0800 KIWI (0800 693 5494)

Email: nzfkivi@aon.co.nz

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